



#13 EXTEND RETURN VISA TO SAUDI ARBIAN ((EXIT RE-RETURN VISA) REQUIRMENTS TO EXTEND EXIT RE-ENTRY

(IF YOUR IQAM still valid)) form the embassy of Saudi Arabia Ottawa, Canada

### **CHECKLIST**

1. An original applicant's passport with the following:
  - a) Valid for at least 6 months from expected arrival date into KSA.
  - b) Showing the place of birth.
  - c) Two side by side blank pages.
  - d) Showing at least first and last name.
2. A fully completed Visa application "Form B".
3. One recent photograph (not more than a month old) on a plain white background.
4. A certificate print out issued by the passport office TRAVEL SECTION in Saudi Arabia which includes information about the latest exit re-entry visa issued to you.
5. Passport must show the stamp of a valid residency permit if not Copy of the residency permit of the spouse or parents (IQAMA) original and one copy. Must also provide copy of the exit r-entry visa.
6. A copy of the letter from the company sponsoring revealing details of years of employment, job title, residency permit issuance, validity and requesting the extension of the visa.
7. For students & accompanying mothers a declaration of enrollment from the school or university. If your stay outside the Kingdom exceeded 12 months you must obtain an authorization from the Ministry of Foreign Affairs in the kingdom (include copy of the visa slip).
8. In case of a work residence and if your length of stay outside KSA exceeded seven months you must obtain an authorization from the Ministry of Foreign Affairs in the kingdom (include copy of the visa slip).
9. If applicant is applying with a new passport, please make sure to include the old one.
10. A photocopy of applicant's airline reservation. Must be signed and dated by the applicant, Note that the port of entry to KSA must be same or the closest airport to the city of the sponsor.
11. Copy of applicant's passport.
12. Fees and Applicant information sheet "Form A".