



## #5 FAMILY VISIT VISA form the embassy of Saudi Arabia Ottawa, Canada

### CHECKLIST

1. An original applicant's passport with the following:
  - a) Valid for at least 6 months from expected arrival date into KSA.
  - b) Showing the place of birth.
  - c) Two side by side blank pages.
  - d) Showing at least first and last name.
2. A fully completed Visa application "Form B".
3. One recent photograph (No more than a month old) on a plain white background.
4. A copy of a valid visa authorization slip and must be approved by the Saudi Arabian Ministry of Foreign Affairs and addressed to the Consular Section at Saudi embassy in Ottawa. The authorization is considered valid if it has been issued within the last 3 months.
5. Copy of Residency Permit of the sponsor (IQAMA) in Saudi Arabia.
6. Proof of relationship to the sponsor in Arabia or English language (a marriage certificate for the spouse, and a birth certificate for a child, brothers, sisters, indicating name of parents) (Copy Only).
7. A notarized letter of permission from the absent parent is required If one parent is traveling alone with minor children.
8. Copy of vaccination record for children under the age of 15.
9. Applicant applying with Non-Canadian passport must submit a copy of his/her legal status in Canada, such as a valid residency permit (PR card), study or work visa/permit. (Copy of front and back of the PR card).
10. A photocopy of applicant's airline reservation. Must be signed and dated by the applicant, Note that the port of entry to KSA must be same or the closest airport to the city of the sponsor. If the sponsor invited the applicant to conduct business/visit in a different city than the one displayed in the company's registration, the sponsor must provide a letter explaining the reason. This can be for conducting business in another branch/location of the company for example.
11. Copy of applicant's passport.
12. Fees and Applicant information sheet "Form A".