



#2 SAUDI ARABIAN VISAS with an authorization other than commercial visit
(Government/ escort/visiting organization and diplomatic mission/personal)
form the embassy of Saudi Arabia Ottawa, Canada

Check list

1. An original applicant's passport with the following:
 - a) Valid for at least 6 months from expected arrival date into KSA.
 - b) Showing the place of birth.
 - c) Two side by side blank pages.
 - d) Showing at least first and last name.
2. A fully completed Visa application "Form B".
3. One recent photograph (No more than a month old) on a plain white background.
4. A copy of a valid visa authorization slip approved by the Saudi Arabian Ministry of Foreign Affairs and addressed to the Consular Section at Saudi embassy in Ottawa.

The authorization is considered valid if it has been issued within the last 3 months.
5. If applicant is traveling with family and they are on the visa authorization slip, ensure existence of the following:
 - a) A Proof of relationship to applicant (marriage certificate for the spouse, and a birth certificate for children, brothers, and sisters, indicating name of parents) (Only copy required)
 - b) Copy of vaccination record for children under the age of 15.
6. Applicant applying with Non-Canadian passport must submit a copy of legal status in Canada, such as a valid residency permit (PR card), study or work visa/permit (copy of front and back of the PR card).
7. A photocopy of applicant's airline reservation. Must be signed and dated by the applicant, Note that the port of entry to KSA must be same or the closest airport to the city of the sponsor. If the sponsor invited the applicant to conduct business/visit in a different city than the one displayed in the company's registration, the sponsor must provide a letter explaining the reason. This can be for conducting business in another branch/location of the company for example.
8. Additional specific requirement:
 - For GOVERNMENT VISA: please submit a letter from the Canadian company/ employer sending him introducing the applicant.
 - For MISSION AND ORGANIZATION VISA: please submit a letter from the organization presenting the applicant.
9. Copy of applicant's passport.
10. Fees and Applicant information sheet "Form A".

